

RESOLUTION OF THE
OCONEE COUNTY BOARD OF COMMISSIONERS

WHEREAS, operations of the Oconee County Government involve official actions, transactions and proceedings that need to be recorded for legal purposes in compliance with local, state or federal statutes; and

WHEREAS, there are various departments of the Oconee County Government that are responsible for the safekeeping and safeguarding of the written accounts of these actions and proceedings; and

WHEREAS, an efficient and cost-effective management of records is in the best interest of the government and of the public, and will ensure that all official documents for which the Oconee County Government is responsible are properly maintained, secured and readily available for retrieval by interested parties.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Oconee County, Georgia, that the County Clerk shall serve as the coordinator of the Records Management Program and is authorized to act for and on behalf of Oconee County in coordinating all records management matters with various county departments in compliance with the Georgia Records Act (O.C.G.A. § 50-18-99).

BE IT FURTHER RESOLVED that in discharging the records management and records retention duties, the County Clerk shall insure that all records are maintained in accordance with the Georgia Archives University System of Georgia Local Government Record Retention Schedules.

Adopted, this 5th day of November, 2019.



(SEAL)

Kathy Hayes
Kathy Hayes, County Clerk

OCONEE COUNTY BOARD OF COMMISSIONERS

John Daniell
John Daniell, Chairman

Mark Thomas
Mark Thomas, Commissioner Post 1

Chuck Horton
Chuck Horton, Commissioner Post 2

William E. Wilkes
William E. Wilkes, Commissioner Post 3

Mark Saxon
Mark Saxon, Commissioner Post 4