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***IT'S SO EASY!***

**KOCBC Recycling Bin Lending Program Application**

***Very important: Please review all materials in packet before filling out application.***

Today's Date \_\_\_\_\_ Event Date(s) \_\_\_\_\_

Event Name \_\_\_\_\_

Event Location \_\_\_\_\_

Name of Borrower \_\_\_\_\_

Borrower's Organization \_\_\_\_\_

Borrower's Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Borrower's E-mail \_\_\_\_\_

Borrower's Phone Number \_\_\_\_\_ Cell Number \_\_\_\_\_

Brief Description of Event \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Estimated # of Attendees \_\_\_\_\_ Estimated # of Vendors \_\_\_\_\_ # of Bins Requested \_\_\_\_\_

What type of beverage containers will be sold or distributed \_\_\_\_\_

How will you handle the recycling of the collected materials? \_\_\_\_\_

\_\_\_\_\_

Recycling Bins can be picked up at the Oconee County Road Dept. Mon.-Fri. between the hours of

8:30 am and 4:30 pm. Estimated Date & Time for pick-up: \_\_\_\_\_

Estimated Date & Time for return to the Road Dept: \_\_\_\_\_

Borrower's Signature \_\_\_\_\_

Please read and sign the Memorandum of Agreement on the back of this application.

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## **Memorandum of Agreement**

### **The Recycling Containers Borrower agrees as follows:**

1. The sole permissible use of the loaned portable recycling collection containers is the collection of recyclable plastic bottles, glass bottles and cans at public events.
2. To make arrangements with private recyclers to handle the recyclable materials collected at your event or to self haul the recyclable materials to a recycling site. Recycling is free at all Oconee County Collection Centers. Please see brochure for locations and hours of operation.
3. To provide all materials and labor necessary for the proper set-up and use of the recycling containers at the designated location(s) set forth herein.
4. To properly maintain the recycling containers, including cleaning the containers of any spilled beverages or other materials prior to return.
5. To be responsible for all costs of handling, loading, transportation, and setting up of property from and to the Oconee County Road Department.
6. To return the property free of contamination and in the condition in which it was received by the borrower, excepting normal wear and tear, on or before the date set forth herein, along with any remaining unused bags.
7. To reimburse the Keep Oconee County Beautiful Commission if the property is lost or damaged beyond repair. The cost to replace a recycling container will be \$75 (includes cost of shipping and handling needed for replacement).
8. To complete necessary information on materials recycled (see Recycling Report Form). Collecting this information is very important and should be completed by the individual or organization and returned with the containers.
9. The containers shall not be modified, loaned or transferred to a third party without the prior written agreement of the Keep Oconee County Beautiful Commission.
10. Title to the property is vested in and shall remain with Keep Oconee County Beautiful Commission. Keep Oconee County Beautiful Commission reserves the right to regain possession of the property upon 48 hours notice.
11. To comply with all laws, ordinances, and regulations of Oconee County, the State of Georgia and the United States while in possession of the property of Keep Oconee County Beautiful Commission.
12. To indemnify, defend, and save harmless the Keep Oconee County Beautiful Commission, its officers, agents and employees from and against any and all claims, personal injury, damages, losses, and expenses arising out of or resulting from the use or misuse of the property.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

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**Recycling Report Form**

Event Name \_\_\_\_\_

Event Location \_\_\_\_\_

Event Date(s) \_\_\_\_\_ Estimated Number of Attendees \_\_\_\_\_

Please record the number of bags and/or the weight of the co-mingled recyclable materials collected at your event. If recording only the number of bags, please estimate and record how full each bag is – for example,  $\frac{3}{4}$  full.

Total number of bags \_\_\_\_\_

Total weight, if known \_\_\_\_\_

Please estimate the approximate ratio of plastic bottles, glass bottles & aluminum cans – for example,  $\frac{1}{2}$  plastic,  $\frac{1}{4}$  glass,  $\frac{1}{4}$  aluminum. \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Borrower signature \_\_\_\_\_ Date \_\_\_\_\_

Borrower printed name \_\_\_\_\_

Borrower's organization \_\_\_\_\_

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For KOCBC use:

Condition of property when loaned:

Excellent £ Good £ Fair £ Poor £

Condition of property upon return:

Excellent £ Good £ Fair £ Poor £ Unusable £

If applicable, charges for damaged or lost property \_\_\_\_\_

Explanation \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

KOCBC Representative Signature \_\_\_\_\_