



Cell Tower Permit Checklist

- Complete Cell Tower Permit Application
 - Complete ALL sections of the application.
 - If information does not pertain to your project, mark with N/A.
 - Check all Yes/No answers – do not highlight.

- Fee based on estimated value of the work being done using Commercial Building Permit Fee Chart

- 2 sets of Construction Drawings with date clearly marked

- 1 Structural Report

- 1 Tower Inspection Report

- Contractor's Business License

- Authorized Agent Form (if Contractor is not signing application)

- Once your permit is approved, you will be contacted to pick up your permit card. If you would like for us to mail you anything, include a FedEx/UPS envelope and shipment label.