

## Inventory of Municipal Facilities

(updated 2018)

### 1. Public Works

- Roads & Bridges Headquarters
- Macon Hwy Collection Site
- Hwy 15 Collection Site
- Butler's Crossing Collection Site
- Mars Hill Collection Site
- Hwy 53 Collection Site

### 2. Fleet Maintenance

- Vehicle Shop

### 3. Facilities & Operations

- Building Maintenance Shop

### 4. Parks & Recreation

- Veterans Park
- Herman C. Michael Park
- Bogart Recreation Center
- Maintenance Shop

### 5. Water Resources (formerly Utility Department)

- Equipment Shop
- Lab

### Municipal Operations Inspection Checklist

Date: 10-19-18

Location: Macon Hwy. Collection

Inspected by: Amy Morrison

Inspection Items	Status (circle one for each item)	
Leaks or spills from vehicles or equipment onsite	Okay	Needs Work
Proper materials storage	Okay	Needs Work
Proper waste handling & storage	Okay	Needs Work
Regular garbage removal	Okay	Needs Work
Proper cleanup procedures for spilled materials	Okay	Needs Work
Outside area free of debris/litter	Okay	Needs Work

Inspector Comments: some litter blowing from Roll Off area  
into surrounding trees

Follow-up Action Recommended: employees should police the  
grounds each day to pick up litter when they have  
free time in-between customers

### Municipal Operations Inspection Checklist

Date: 10-19-18

Location: Hwy 15 Collection Site

Inspected by: Amy Morrison

Inspection Items	Status (circle one for each item)	
Leaks or spills from vehicles or equipment onsite	Okay	Needs Work
Proper materials storage	Okay	Needs Work
Proper waste handling & storage	Okay	Needs Work
Regular garbage removal	Okay	Needs Work
Proper cleanup procedures for spilled materials	Okay	Needs Work
Outside area free of debris/litter	Okay	Needs Work

Inspector Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Follow-up Action Recommended: \_\_\_\_\_

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**Municipal Operations Inspection Checklist**

Date: 10-19-18

Location: Butler's Crossing Collection Site

Inspected by: Amy Morrison

Inspection Items	Status (circle one for each item)	
Leaks or spills from vehicles or equipment onsite	Okay	Needs Work
Proper materials storage	Okay	Needs Work
Proper waste handling & storage	Okay	Needs Work
Regular garbage removal	Okay	Needs Work
Proper cleanup procedures for spilled materials	Okay	Needs Work
Outside area free of debris/litter	Okay	Needs Work

Inspector Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Follow-up Action Recommended: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Municipal Operations Inspection Checklist**

Date: 10-19-18

Location: Mars Hill Collection Site

Inspected by: Amy Morrison

Inspection Items	Status (circle one for each item)
Leaks or spills from vehicles or equipment onsite	<input checked="" type="radio"/> Okay <input type="radio"/> Needs Work
Proper materials storage	<input checked="" type="radio"/> Okay <input type="radio"/> Needs Work
Proper waste handling & storage	<input checked="" type="radio"/> Okay <input type="radio"/> Needs Work
Regular garbage removal	<input checked="" type="radio"/> Okay <input type="radio"/> Needs Work
Proper cleanup procedures for spilled materials	<input checked="" type="radio"/> Okay <input type="radio"/> Needs Work
Outside area free of debris/litter	<input checked="" type="radio"/> Okay <input type="radio"/> Needs Work

Inspector Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Follow-up Action Recommended: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### Municipal Operations Inspection Checklist

Date: 10-19-18

Location: Hwy 53 Collection Site

Inspected by: Amy Morrison

Inspection Items	Status (circle one for each item)	
Leaks or spills from vehicles or equipment onsite	Okay	Needs Work
Proper materials storage	Okay	Needs Work
Proper waste handling & storage	Okay	Needs Work
Regular garbage removal	Okay	Needs Work
Proper cleanup procedures for spilled materials	Okay	Needs Work
Outside area free of debris/litter	Okay	Needs Work

Inspector Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Follow-up Action Recommended: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_