

**Board of Commissioners Agenda Setting Meeting  
Courthouse Commission Chambers  
September 24, 2019 – 6:00 p.m.  
Minutes**

**Members Present:**

Chairman John Daniell  
Commissioner Mark Thomas  
Commissioner Chuck Horton  
Commissioner William E. “Bubber” Wilkes  
Commissioner Mark Saxon

**Staff Present:**

Justin Kirouac, County Administrator  
Mike Pruett, Attorney  
Kathy Hayes, County Clerk  
Bruce Thaxton, Fire Chief  
Guy Herring, Planning & Code Enforcement Director  
Diane Baggett, Communications Manager  
Wes Geddings, Finance Director  
Paula Nedza, IT Director  
C.J. Worden, EMA Director  
Russ Henson, Fire Marshal  
Jessica Jackson, Public Works

**Call to Order:** 6:00 p.m.

**Pledge of Allegiance:** Attorney Mike Pruett led the Pledge after a moment of silence.

**Approval of Agenda:**

Motion:	Chuck Horton
Second:	Mark Thomas
Voted in Favor of Motion:	Mark Thomas, Chuck Horton, Bubber Wilkes
Voted Against Motion:	None.
Action/Motion:	<b>Motion Passed to Approve</b> the September 24, 2019 Agenda.

**Statements and Remarks from Citizens:**

None.

**Statements and Remarks from Commissioners:**

Chairman Daniell shared the following with the audience:

- October 8 – Town Hall Meeting, OVP, 6:00 pm. Commissioner Mark Saxon will provide an update of the Hard Labor Creek Reservoir. An update of the Economic Development Task Force will be given with opportunity for citizen input.
- Congratulations to the Oconee County Fire Department for receiving a grant of \$5,000.00 from the Association County Commissioners of Georgia Workers Comp Safety Grant Program, which will be used for turnout gear.

**Schedule Public Hearing for Unified Development Code Text Amendments:**

Presented by: Guy Herring, Planning & Code Enforcement Director  
Discussion: Mr. Herring requests that the Unified Development Code Text Amendments for Article 14-Administration and Enforcement; Article 15-Interpretation and Definition; and Appendix A-Example of Design Elements, Appendix B-Concealment Applications and Appendix C-Checklists will be heard by the Board on October 1, 2019 at 6:00 p.m. Advertising requirements have been met, and the Planning Commission held a Public Hearing for the text amendments on September 16, 2019.

Motion:	Bubber Wilkes
Second:	Mark Saxon
Voted in Favor of Motion:	Mark Thomas, Chuck Horton, Bubber Wilkes, Mark Saxon
Action/Motion:	<b>Motion Passed to Schedule a Public Hearing</b> for the Unified Development Code Text Amendments for Articles 14, 15 and Appendices A, B and C on October 1, 2019 at 6:00 p.m. at the Board’s Regular Meeting.

**Purchase of Fire Engine for Fire Station No. 5:**

Presented by: Bruce Thaxton, Fire Chief  
Discussion: Recommendation to purchase 2019 Sutphen Engine for Fire Station No. 5 at a cost of \$494,558.00 with 2015 SPLOST funds approved in the FY20 Budget. The new engine will replace 1989 engine, which will become a reserve engine. Chief Thaxton noted that, due to the size of the engine, an addition will need to be constructed to Fire Station No.5.

*Public Comment Period was opened and there was none.*

On consensus, this item was placed on the Consent Agenda for October 1, 2019.

**Oconee County Tourism & Visitors Bureau (TVB) Agreement:**

Presented by: Justin Kirouac, County Administrator  
Discussion: Agreement will outline the roles of the TVB and the County regarding use of Hotel-Motel Funds, County-provided services and TVB-provided services. Offset services for the Director position. The Agreement will be considered at the Tourism & Visitors Bureau Meeting on October 8, 2019.

*Public Comment Period was opened and there was none.*

On consensus, this item was placed on the Consent Agenda for October 1, 2019.

**Herman C. Michael Park Tennis Courts Project:**

Presented by: Justin Kirouac, County Administrator  
Discussion: Recommendation to award bid to Advanced Athletic Surfaces, LLC, to reconstruct, repair and resurface the outdoor courts in the amount of \$56,698.00 for two Quick Start Tennis Courts with Pickleball lines (\$22,886.00) and four Regulation Tennis Courts (\$33,812.00).

*Public Comment Period was opened and there was none.*

On consensus, this item was placed on the Consent Agenda for October 1, 2019.

**FY20 Road Resurfacing Program:**

Presented by: Jessica Jackson, Public Works  
Discussion: Justin Kirouac, County Administrator, noted there is a correction for the Department Memo on the website. SPLOST funds for the Road Resurfacing Program will total approximately \$1,338,667.08. Ms. Jackson presented there are 8.04 miles of roads for resurfacing with a focus on residential roads. The Resurfacing Program will be funding by an allocation from the Georgia Department of Transportation Local Maintenance Improvement Grant of \$683,393.92 (with a required 30% match) and SPLOST funds of \$1,338,667.08.

*Public Comment Period was opened and there was none.*

On consensus, this item was placed on the Consent Agenda for October 1, 2019.

**Right of Way Deed-Ellington Farms Development Partners, LLC/Wildflower Meadows Subdivision:**

Presented by: Guy Herring, Planning & Code Enforcement Director  
Discussion: Ellington Farms Development Partners requests transfer of rights-of-way for all interior roads in the Wildflower Meadows Subdivision to Oconee County.

*Public Comment Period was opened and there was none.*

On consensus, this item was placed on the Consent Agenda for October 1, 2019.

**Strategic Plan Update:**

Presented by: Justin Kirouac, County Administrator  
Discussion: 2017 Strategic Goals were reviewed regarding:  
--Smart Government (departmental technology implementation and business practices, citizen engagement, employee training)-  
Smart Growth (Comprehensive Plan implementation; Economic Development opportunities and strategy; Tourism)  
--Smart Infrastructure (High-Tech Infrastructure with Broadband and air fiber; Facility Maintenance Strategy; Transportation; Water/Sewer; Solid Waste)  
--Quality of Life (Park System Master Plan, GIS, WIFI; Public Safety; Pedestrian/Trail Connectivity)

**Executive Session:**

There was no Executive Session.

**Meeting Adjourned:**

Meeting Adjourned: 6:20 p.m.  
Motion: Bubber Wilkes  
Second: Chuck Horton  
Voted in Favor of Motion: Mark Thomas, Chuck Horton, Bubber Wilkes, Mark Saxon  
Voted Against Motion: None.  
Action/Motion: **Motion Passed** to Adjourn the Meeting.

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Chairman John Daniell

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Kathy Hayes, County Clerk

Date: \_\_\_\_\_