Board of Commissioners Agenda Setting Meeting
Courthouse Commission Chambers
September 24, 2019 – 6:00 p.m.
Minutes

**Members Present:**
Chairman John Daniell
Commissioner Mark Thomas
Commissioner Chuck Horton
Commissioner William E. “Bubber” Wilkes
Commissioner Mark Saxon

**Staff Present:**
Justin Kirouac, County Administrator
Mike Pruett, Attorney
Kathy Hayes, County Clerk
Bruce Thaxton, Fire Chief
Guy Herring, Planning & Code Enforcement Director
Diane Baggett, Communications Manager
Wes Geddings, Finance Director
Paula Nedza, IT Director
C.J. Worden, EMA Director
Russ Henson, Fire Marshal
Jessica Jackson, Public Works

**Call to Order:** 6:00 p.m.

**Pledge of Allegiance:** Attorney Mike Pruett led the Pledge after a moment of silence.

**Approval of Agenda:**

- **Motion:** Chuck Horton
- **Second:** Mark Thomas
- **Voted in Favor of Motion:** Mark Thomas, Chuck Horton, Bubber Wilkes
- **Voted Against Motion:** None.
- **Action/Motion:** Motion Passed to Approve the September 24, 2019 Agenda.

**Statements and Remarks from Citizens:**

None.

**Statements and Remarks from Commissioners:**
Chairman Daniell shared the following with the audience:

- October 8 – Town Hall Meeting, OVP, 6:00 pm. Commissioner Mark Saxon will provide an update of the Hard Labor Creek Reservoir. An update of the Economic Development Task Force will be given with opportunity for citizen input.
- Congratulations to the Oconee County Fire Department for receiving a grant of $5,000.00 from the Association County Commissioners of Georgia Workers Comp Safety Grant Program, which will be used for turnout gear.

**Schedule Public Hearing for Unified Development Code Text Amendments:**

- **Presented by:** Guy Herring, Planning & Code Enforcement Director
- **Discussion:** Mr. Herring requests that the Unified Development Code Text Amendments for Article 14-Administration and Enforcement; Article 15-Interpretation and Definition; and Appendix A-Example of Design Elements, Appendix B-Concealment Applications and Appendix C-Checklists will be heard by the Board on October 1, 2019 at 6:00 p.m. Advertising requirements have been met, and the Planning Commission held a Public Hearing for the text amendments on September 16, 2019.
- **Motion:** Bubber Wilkes
- **Second:** Mark Saxon
- **Voted in Favor of Motion:** Mark Thomas, Chuck Horton, Bubber Wilkes, Mark Saxon
- **Action/Motion:** Motion Passed to Schedule a Public Hearing for the Unified Development Code Text Amendments for Articles 14, 15 and Appendices A, B and C on October 1, 2019 at 6:00 p.m. at the Board’s Regular Meeting.

**Purchase of Fire Engine for Fire Station No. 5:**

- **Presented by:** Bruce Thaxton, Fire Chief
- **Discussion:** Recommendation to purchase 2019 Sutphen Engine for Fire Station No. 5 at a cost of $494,558.00 with 2015 SPLOST funds approved in the FY20 Budget. The new engine will replace 1989 engine, which will become a reserve engine. Chief Thaxton noted that, due to the size of the engine, an addition will need to be constructed to Fire Station No.5.
- **Public Comment Period was opened and there was none.**
- On consensus, this item was placed on the Consent Agenda for October 1, 2019.
Oconee County Tourism & Visitors Bureau (TVB) Agreement:
Presented by: Justin Kirouac, County Administrator
Discussion: Agreement will outline the roles of the TVB and the County regarding use of Hotel-Motel Funds, County-provided services and TVB-provided services. Offset services for the Director position. The Agreement will be considered at the Tourism & Visitors Bureau Meeting on October 8, 2019.
Public Comment Period was opened and there was none.
On consensus, this item was placed on the Consent Agenda for October 1, 2019.

Herman C. Michael Park Tennis Courts Project:
Presented by: Justin Kirouac, County Administrator
Discussion: Recommendation to award bid to Advanced Athletic Surfaces, LLC, to reconstruct, repair and resurface the outdoor courts in the amount of $56,698.00 for two Quick Start Tennis Courts with Pickleball lines ($22,886.00) and four Regulation Tennis Courts ($33,812.00).
Public Comment Period was opened and there was none.
On consensus, this item was placed on the Consent Agenda for October 1, 2019.

FY20 Road Resurfacing Program:
Presented by: Jessica Jackson, Public Works
Discussion: Justin Kirouac, County Administrator, noted there is a correction for the Department Memo on the website. SPLOST funds for the Road Resurfacing Program will total approximately $1,338,667.08. Ms. Jackson presented there are 8.04 miles of roads for resurfacing with a focus on residential roads. The Resurfacing Program will be funding by an allocation from the Georgia Department of Transportation Local Maintenance Improvement Grant of $683,393.92 (with a required 30% match) and SPLOST funds of $1,338,667.08.
Public Comment Period was opened and there was none.
On consensus, this item was placed on the Consent Agenda for October 1, 2019.

Right of Way Deed-Ellington Farms Development Partners, LLC/Wildflower Meadows Subdivision:
Presented by: Guy Herring, Planning & Code Enforcement Director
Discussion: Ellington Farms Development Partners requests transfer of rights-of-way for all interior roads in the Wildflower Meadows Subdivision to Oconee County.
Public Comment Period was opened and there was none.
On consensus, this item was placed on the Consent Agenda for October 1, 2019.

Strategic Plan Update:
Presented by: Justin Kirouac, County Administrator
Discussion: 2017 Strategic Goals were reviewed regarding:
--Smart Government (departmental technology implementation and business practices, citizen engagement, employee training) - Smart Growth (Comprehensive Plan implementation; Economic Development opportunities and strategy; Tourism)
--Smart Infrastructure (High-Tech Infrastructure with Broadband and air fiber; Facility Maintenance Strategy; Transportation; Water/Sewer; Solid Waste)
--Quality of Life (Park System Master Plan, GIS, WIFI; Public Safety; Pedestrian/Trail Connectivity)

Executive Session:
There was no Executive Session.

Meeting Adjourned:
Meeting Adjourned: 6:20 p.m.
Motion: Bubber Wilkes
Second: Chuck Horton
Voted in Favor of Motion: Mark Thomas, Chuck Horton, Bubber Wilkes, Mark Saxon
Voted Against Motion: None.
Action/Motion: Motion Passed to Adjourn the Meeting.

Chairman John Daniell
Kathy Hayes, County Clerk
Date: ____________________