

**Board of Commissioners Agenda Setting Meeting
Courthouse Commission Chambers
July 30, 2019 – 6:00 p.m.
Minutes**

Members Present:

Chairman John Daniell
Commissioner Mark Thomas
Commissioner Chuck Horton
Commissioner William E. “Bubber” Wilkes
Commissioner Mark Saxon

Staff Present:

Justin Kirouac, County Administrator
Daniel Haygood, County Attorney
Kathy Hayes, County Clerk
Tracye Bailey, Deputy Clerk
Guy Herring, Planning & Code Enforcement Director
Jody Woodall, Public Works Director
Diane Baggett, Communications Manager
Cindy Pritchard, Executive Director, Keep Oconee County Beautiful Commission
Merry Howard, Senior Center Director
Wes Geddings, Finance Director
Patrick Magana, Assistant IT Director

Call to Order: 6:00 p.m.

Pledge of Allegiance: Commissioner Mark Thomas led the Pledge after a moment of silence.

Approval of Agenda:

Motion:	Chuck Horton
Second:	Bubber Wilkes
Voted in Favor of Motion:	Mark Thomas, Chuck Horton, Bubber Wilkes, Mark Saxon
Voted Against Motion:	None.
Action/Motion:	Motion Passed to Approve the July 30, 2019 Agenda.

Statements and Remarks from Citizens:

None.

Statements and Remarks from Commissioners:

Chairman John Daniell reminded the audience of the upcoming Town Hall Meeting on August 1, 2019 at 7:00 p.m. at the Civic Center. Displays and information regarding Roundabouts will be available.

Keep Oconee County Beautiful Commission (KOCBC) Presentation:

Presented by: Cindy Pritchard, Director, Keep Oconee County Beautiful Commission
Discussion: Presentation was given regarding Litter Abatement. A Community Litter Index divided the County into districts and evaluates the amount of litter in each district. According to index, litter quantity is going down. Deputy Todd Gabriel and the Community Service Workers have been successful in reducing litter in the County. The Commissioners thanked Ms. Pritchard for the efforts of the KOCBC.

First Public Hearing – Property Disposition Ordinance:

Presented by: Wes Geddings, Finance Director
Discussion: Amendments requested include the Finance Director may declare personal County property unserviceable, may decide the most advantageous method of selling, and may approve the sale of personal property at a depreciated value of \$10,000 or less. Approval by the Board will be required with a depreciated cost of more than \$10,000.

Public Comment Period was opened and there was none.

The Second Public Hearing and Action regarding the Property Disposition Ordinance amendments will be held at the August 6, 2019 Regular Meeting of the Board.

Schedule Public Hearing for Unified Development Code Text Amendments:

Presented by: Guy Herring, Planning & Code Enforcement Director
Discussion: Mr. Herring requests that the Unified Development Code Text Amendments for Article 6-Parking and Loading Requirements, Article 7-Sign Regulations, and Article 8-Landscaping and Buffers be heard by the Board on August 6, 2019 at 6:30 p.m. The Planning Commission held a Public Hearing for the text amendments on July 15, 2019 at its regular meeting.

Public Comment Period was opened and there was none.

Motion:	Chuck Horton
Second:	Mark Saxon
Voted in Favor of Motion:	Mark Thomas, Chuck Horton, Bubber Wilkes, Mark Saxon

Action/Motion: **Motion Passed to Schedule a Public Hearing** for the Unified Development Code Text Amendments for Articles 6, 7 and 8 on August 6, 2019 at 6:30 p.m. at the Board's Regular Meeting.

Northeast Georgia Regional Commission FY20 Aging Services Contract:

Presented by: Merry Howard, Senior Center Director
Discussion: Request approval of the FY20 Aging Services Contract which provides funding for the Oconee County Senior Center and Community Based Services. Period is July 1, 2019 through June 30, 2020.

Public Comment Period was opened and there was none.

Motion: Mark Saxon
Second: Chuck Horton
Voted in Favor of Motion: Mark Thomas, Chuck Horton, Bubber Wilkes, Mark Saxon
Voted Against Motion: None.
Action/Motion: **Motion Passed to Approve** the Northeast Georgia Regional Commission FY20 Aging Services. Contract period is July 1, 2019 through June 30, 2020.

Northeast Georgia Regional Commission FY20 Transportation Services Contract:

Presented by: Merry Howard, Senior Center Director
Discussion: Request approval of the FY20 Transportation Services Contract. Contract period is July 1, 2019 through June 30, 2020.

Public Comment Period was opened and there was none.

Motion to Approve: Mark Saxon
Second: Chuck Horton
Voted in Favor of Motion: Mark Thomas, Chuck Horton, Bubber Wilkes, Mark Saxon
Voted Against Motion: None.
Action/Motion: **Motion Passed to Approve** Northeast Georgia Regional Commission FY20 Transportation Services Contract.

Bid Award - Mars Hill Road, Virgil Langford Road, Rocky Branch Road Intersection Project:

Presented by: Jody Woodall, Public Works Director
Discussion: After evaluating the three bids received, Mr. Woodall requested that the project be awarded to CMES, Inc. with a not-to-exceed price of \$702,447.00. Funding will be provided through the Georgia Department of Transportation (GDOT) Off-System Safety Funding Program in the amount of \$250,000.00 and County Fund Balance of \$452,447.00. In addition, traffic lights of approximately \$100,000 will be added to the project. Chairman Daniell explained that the County Fund Balance set aside was \$750,000 in addition to GDOT funds. The project came in under budget for a total cost of approximately \$802,000 (including traffic lights) of which \$250,000 will be paid by GDOT.

Public Comment Period was opened.

Dr. Bill Mayberry asked to see plans of the intersection improvements. Chairman Daniell stated that the plans will be placed on the website.

Public Comment Period was closed.

On consensus, this item was placed on the Consent Agenda for August 6, 2019.

Alcohol License Application – Newk's Eatery:

Presented by: Kathy Hayes, County Clerk
Discussion: New Alcohol License application received from Newk's Eatery located at The Markets of Epps Bridge, 1850 Epps Bridge Road. David Weeks and Edward Keith Owens are owners. Charles Harper is the Registered Agent and has attended RASS training and received his certificate. Owner Representative, Julie Dunagan, was present for the meeting.

Public Comment Period was opened and there was none.

On consensus, this item was placed on the Consent Agenda for August 6, 2019.

Executive Session:

Adjourn into Executive Session: 6:22 p.m.
Motion: Mark Saxon
Second: Chuck Horton
Voted in Favor of Motion: Mark Thomas, Chuck Horton, Bubber Wilkes, Mark Saxon
Voted Against Motion: None.
Action/Motion: **Motion Passed** to Adjourn into Executive Session to discuss Personnel Matters and Potential Litigation.

No action was taken in Executive Session.

Executive Session Adjourned: 6:38 p.m.

Adjourn into Regular Session:

Motion to Approve: Mark Saxon
Second: Mark Thomas
Voted in Favor of Motion: Mark Thomas, Chuck Horton, Bubber Wilkes, Mark Saxon
Voted Against Motion: None.
Action/Motion: **Motion Passed** to Adjourn into Regular Session, and there was no further business.

Meeting Adjourned:

Meeting Adjourned: 6:40 p.m.

Motion: Bubber Wilkes

Second: Chuck Horton

Voted in Favor of Motion: Mark Thomas, Chuck Horton, Bubber Wilkes, Mark Saxon

Voted Against Motion: None.

Action/Motion: **Motion Passed** to Adjourn the Meeting.

Chairman John Daniell

Kathy Hayes, County Clerk

Date: _____