

OCONEE COUNTY VENDOR APPLICATION

Mail all required information to OCONEE COUNTY BOARD OF COMMISSIONERS, Finance Department, Box1527, WATKINSVILLE, GA 30677. (Forms W-9 and I-9 are available from the Internal Revenue Service at http://www.irs.gov/pub/irs-access/fw9_accessible.pdf)

Name		
Business name if different from above		Year established
Check appropriate line: ___ Individual/Sole proprietor ___ Corporation ___ Partnership ___ Other _____		
Address where you want to receive bid requests (number, street, and apt. or suite no.)		
City, state, and 9-digit ZIP code		
Remit-to name and address (as it appears on your invoice)		
City, state, and 9-digit ZIP code		
Telephone Number	Fax Number	E-mail address
Contact Person	Title	
Briefly list specific products and services offered and special capabilities:		
Internet Website Address: _____		
Can your customers place orders on the Internet? _____		Can customers pay via Visa? _____
Other municipalities to whom your company submits bids?		
<u>IMPORTANT NOTE: In addition to a Vendor Application and IRS Forms I-9 and W-9, Architectural and Engineering firms must also submit Standard Form 330 (see http://www.gsa.gov/pbs/pc/hw_files/form330.pdf). Construction companies and service providers must include proof of insurance. All business owners must provide a copy of their business license.</u>		

ENTRIES FOR HISTORICALLY UNDERUTILIZED BUSINESS (HUB) (Check all applicable lines)

Company is at least 51% owned, controlled and actively managed by:

___ Hispanic American ___ Black American ___ Native American (Includes American Indian) ___ Eskimo, Aleut & Native Hawaiian
 ___ Asian Pacific American ___ Woman/Women ___ Other (Please list): _____

AFFIDAVIT

"The undersigned swears that the foregoing statements are true and correct and include all material information necessary to identify and explain the operations of the above named firm as well as the ownership thereof. Any material misrepresentation will be grounds for terminating any contract which may be awarded and for initiating action under Federal or State laws concerning false statements."

Signature _____ Date _____

Printed Name _____ Title _____

Please complete this form and mail to Oconee County Board of Commissioners, Box 1527 Watkinsville, GA 30677 OR Fax to Oconee County BOC, Purchasing Officer (706) 769-0705.

Visit our website at <http://www.oconeecounty.com> for bid opportunities.